



2026

COMPLETE APPLICATION for CONSENT – Validation of Title or Cancellation Certificate

Pursuant to City of Markham Official Plan Amendment No. 172, prior to processing an application for Consent, the application shall be complete.

TYPES OF APPLICATIONS

A consent application made under the CERT Folder Type is required for application for:

- Certificate of Validation
- Certificate of Cancellation

APPLICATION FOR CONSENT

It is the responsibility of the owner or authorized agent to provide complete and accurate information. Subsections 53(2) and (3) and Regulation 197/96 of the *Planning Act*, R.S.O. 1990; as revised, outline the information and materials that are to be included. The Supporting Information Form will not be accepted until all questions have been answered and all requirements have been met in the manner requested.

Please read the following carefully:

The owner or applicant shall not cause any trees on the property to be removed without the prior approval of the Commissioner of Development Services.

APPLICATION: One copy of the [Supporting Information Form](#) is to be submitted. For each new lot or part-lot being created, application forms are required. As noted above, **please answer all questions exactly as shown.**

FEE: See [Fee By-law 211-83](#), as amended. Cheque payable to “City of Markham”.

OWNERSHIP: **Proof of ownership** is to accompany each application (copy of first page of registered transfer, deed of land or current tax bill). If more than one owner is shown therein, the application shall be submitted under all names.

PLANS & DRAWINGS: Refer to page 2 for the application submission requirements.

ENVIRONMENTAL SITE ASSESSMENT: A Phase 1 Environmental Site Assessment is required for lands being conveyed to the municipality for public purposes (see Section 16).

As of March 2020, all Consent applications must be submitted through ePLAN. Please visit www.markham.ca/ePLAN for more information.

To submit a complete application, the following materials must be submitted:



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1. Submit an [ePLAN Consent Supporting Information Form](#)
 2. Proof of Ownership (Tax Bill or Deed of Land)
 3. Cover Letter
 4. Existing Survey/Reference Plan
 5. Parcel Register/Chain of Title
 6. Deposited Reference Plan (Cancellation Certificate)
 7. Registered Transfers (Cancellation Certificate)